

Pep Band Coordinator

The Pep Band Coordinator position is actually a “parent assistant” that supports for miscellaneous needs that occur with the Pep Band throughout the year. These involve the following:

Pizza, Pop & Breadsticks: provided for all home football games – including games in August.

Ordering Food: Mr. C's in GPW; 313-884-3880; 2 party-size pizza's and 3 party-size bread sticks. Double cut both the pizza and the breadsticks. Phone in order by Thursday to be ready for 5:15 pick-up on game day.

Ordering Beverages: Select another person to buy and bring pop to each home game. Need 7 to 9 bottles (2 liters each). This person should also bring a bag of ice for the water jug. This person should save their receipts and give them to you at the end of the season for reimbursement.

Setting Up: Have everything set up in the band room by 5:40. Ask Dave about which tables to use. Clean up after kids are gone (6:00 pm). Leave the extra pizza and pop for the kids to enjoy after the game.

Wagon & Water Jug: Need a parent volunteer to locate the wagon and the jug in Dave's office. The volunteer will fill the jug with ice, put the jug on the wagon and pull the wagon out on the field for each home game. The jug should be filled and emptied in the custodian's closet behind the stage (ask Dave for the keys).

Driveway Patrol: Need a parent volunteer to walk behind the band and keep cars from driving past the students. The volunteer should use the hand-held stop sign.

Paper Products: Buy cups, napkins and paper plates in bulk at Costco. Save the receipts.

Money Collection: Arrange to speak at the Pep Band Parent Meeting. Bring the home game football schedule and a list of the pep band parents to the meeting. Ask for parent volunteers. Collect \$ 8.00 from each parent to cover the cost of pop and pizza.

At the first Pep Band practice, handout notes to each student who has not yet paid. Request that pizza and pop money be turned in by the second week of September. Give Dave the names of any students who have not paid by the middle of September. Follow up with friendly reminder phone calls.

Booster Club Meeting: Ask to speak at the first Booster Club meeting. Explain the program and ask for volunteers. Encourage payment from any parent who owes \$ 8.00.

Homecoming Parade: You may be asked to sell pom-poms along the parade route. Find at least 1 volunteer to help. Bring lots of change bills – singles, fives and tens. If you're selling pom-poms, arrange for someone to bring the water to the field ahead of the band.

North/South Game (When at North): Send a note home to all Pep Band parents requesting cookie and cupcake donations. All treats should be decorated in North & South colors. Ask Dave if extra pop and pizza will be needed (South students will often participate).

Grosse Pointe Santa Parade: Ask for parent volunteers to help nourish the Pep Band students with hot chocolate. Bring cups and garbage bags.

End Of Season: Use any left over money for a potential pizza party after the last home basketball game. Any final left over money should be given to the Booster Club Treasurer.